

Needs Assessment Subcommittee
of the Joint Planning Council/Prevention Board HIV Continuum of Care Committee
Meeting Minutes / February 12, 2008
County Health Services Complex, 3851 Rosecrans St., San Diego

Attendance

Reg Carroll, Consumer
Jon Derryberry, Townspeople
Lori Jones, HSHB
Mikie Lochner, Consumer
Dawn Miranda. Townspeople

Ken Riley, PCSS
Dan O'Shea, HSHB
Tim Smith, HSHB ACM
Milton Webb, PCSS

Agenda Item	Discussion/Action	Follow-Up Needed
1. Call to order; comments from Chair; introductions	2:05 PM by Mr. Smith.	
2. Public Comment	None.	
3. Consumer survey update	No changes to English version; approved for translation to Spanish.	Identify pilot group(s) to pilot Spanish version. Identify consumers/ providers to pilot on-line survey.
4. Review provider survey	Provider survey will be distributed after consumer survey (May). Committee began review of 2006 survey form and suggested changes for 2008.	Staff will incorporate changes. Group to continue review/ revision at next meeting. Ms. Jones will revise the HIV Prevention services section and review with the Prevention Board's Strategy and Evaluation Committee on February 25.
5. Consumer survey distribution plan	Discussed additional agencies/venues to include for survey distribution: Alcohol & Drug Services (ADS) providers P3 and other HIV Prevention providers Transgender providers	Ms. Jones will be point person to contact ADS, HIV Prevention and Transgender providers. She will also contact CADRE Co-chairs. Send reminder emails to all locations during survey period. Add NA statement to all meeting notices.
6. Next Steps / Next Meeting	Tuesday, March 4, 2008 2:00-3:30 p.m. 3851 Rosecrans St., HSHB Room	
7. Adjournment	3:45 PM	