

**Needs Assessment Subcommittee**  
**of the Joint Planning Council/Prevention Board HIV Continuum of Care Committee**  
*Meeting Minutes / January 22, 2008*  
*County Health Services Complex, 3851 Rosecrans St., San Diego*

**Attendance**

Reg Carroll, Consumer  
 Shannon Hansen, PCSS  
 Lori Jones, HSHB  
 Cinnamen Kubricky  
 Mikie Lochner, Consumer

Ken Riley, PCSS  
 Dan O'Shea, HSHB  
 Tim Smith, HSHB ACM  
 Milton Webb, PCSS  
 John Williams, Consumer

<b>Agenda Item</b>	<b>Discussion/Action</b>	<b>Follow-Up Needed</b>
<b>1. Call to order; comments from Chair; introductions</b>	2:05 PM by Mr. Smith.	
<b>2. Public Comment</b>	None.	
<b>3. Finalize draft consumer tool</b>	Continued review, suggested changes.	Staff will incorporate changes. The section related to HIV prevention will be reviewed at the Jan. 28, 2008 Prevention Strategies and Evaluation Committee meeting, 3-4:30pm in the Harbor Conference Room. Staff will make the recommended changes to finalize the written assessment.
<b>4. Finalize target populations</b>	Reviewed and finalized.	
<b>5. Consumer survey distribution plan</b>	Discussed agencies/venues to approach for survey distribution.	Staff and committee members will contact gatekeepers to engage them in the Needs Assessment Process.
<b>6. Next Steps / Next Meeting</b>	Tuesday, Feb. 12, 2008 2:00-3:30 p.m. 3851 Rosecrans St., HSHB Room	
<b>7. Adjournment</b>	3:45 PM	